

**PARISH OF THURNHAM**

**Draft Minutes of the Meeting of the Parish Council held at Glasson Dock Village Hall  
on Monday 2<sup>nd</sup> July 2018 commencing at 7-00 pm.**

**Present:** Councillor Mr D Whitworth (Chair)  
Councillor Mrs B Bulloch  
Councillor Mr M Hornshaw  
Councillor Mr J Lamb  
Councillor Mrs C Milligan  
Councillor Mrs E Stott

**1866 APOLOGIES:** There were no apologies

**1867 MINUTES:** It was **RESOLVED** that the Minutes of the meeting held on **Monday 4<sup>th</sup> June 2018** be approved.

**1868 DECLARATION OF INTERESTS AND DISPENSATIONS:** There were no declarations of interest or requested dispensation from Members.

**1869 ADJOURNMENT FOR PUBLIC DISCUSSION**

- 1) **Public Discussion:** It was reported that ground maintenance work by GAP at the Gateway to Glasson is ongoing but has been somewhat restricted recently due to the very hot and dry weather. A question was raised about the state of the Saltcotes area and what the current arrangements are for maintaining it. There was then a general discussion about the varied arrangements currently in place and the need to review these to establish a clear and understandable programme of grounds maintenance involving all interested parties (Agenda item \*\* also refers)
- 2) **Clerks Report:** The Clerk has been contacted by Glasson Grain who have been in discussion with the Air Quality Officer at Lancaster City Council regarding the issue of the 'orange dust' and other related matters emanating from their premises when ships are being loaded and unloaded. Representatives from Glasson Grain and the Air Quality Officer would like to meet with Members of the parish council on 13<sup>th</sup> September to discuss this specific issue and other matters around the village. Members welcomed the meeting and wished to also discuss the lorries that are regularly passing over the swing bridge.
- 3) **Member updates / matters:** Members also commented on several ground maintenance related matters including the state of the Village Green and grass verges that had not been mowed for a considerable time. There remain several areas that need attention as part of the agreed schedules with Lancaster City Council and the Canal and Rivers Trust.

Other matters raised by Members included:

- a) An incident involving an articulated lorry around Bowland View access which resulted in the Police being called out;
- b) Extensive littering at the Glasson Gateway;
- c) Children jumping off the swing bridge and into the surrounding water

**1870 PLANNING APPLICATIONS & OTHER STATUTORY CONSULTATIONS:** The following planning applications were considered:

<b>Application Number:</b>	<b>Description</b>
18/00720/CU	Change of use of two holiday cottages into two dwellings; Stable End & Newcroft, Berrys Farm, Conder Green Road, Conder Green, Lancaster LA2 0BG
	Appeal: Wildlife & Countryside Act 1981 S 14; Refusal to add claimed Public Footpath from Tithebarn Hill to School Lane adjacent Glasson School and Refusal to add claimed Public Footpaths around Glasson Dock Canal Basin

Members discussed planning application 18/00720/CU and **RESOLVED** that no representations be made.

Members then discussed in detail the appeal in respect of the footpath where further representations had been made by the applicant, the Canal and Rivers Trust and British Waterways Marinas Limited. Members were advised that short notice had been given for further comments, however, the Clerk has written to the Planning Inspectorate requesting a short extension of the deadline. It was noted that the parish council had previously objected to the submissions for the claimed public footpaths. It was then **RESOLVED** that Members provide the Clerk with any further commentary on the appeal and/or previous submissions/documents by Friday 13<sup>th</sup> July so that these can be coordinated and sent to the Planning Inspectorate.

**1871 PLANNING AUTHORITY DECISIONS:** Members considered the up-to-date position on decisions of the planning authority (Lancaster City Council) on planning applications previously deliberated.

It was **RESOLVED** that the decisions of the planning authority be noted.

**1872 ACCOUNTS FOR PAYMENT:** The following accounts were considered for payment:

100338	Mr R Bailey - Clerks Fees & Expenses May 2018	£ 186.54
100339	Mr G Robinson – Lengthsman duties	£ 70.00
100340	UK Aggregates Limited – Bus shelter (subject to 1873 below)	£ 7,740.00

Members noted and agreed to consider payments requested from Mr G Robinson and UK Aggregated Limited had been received after the Agenda for this meeting had been published. It was then **RESOLVED** that the above account(s) be paid subject to further discussion on the bus shelter – Agenda item 1873 below refers

**1873 INSURANCE CLAIM - UPDATE:** The Clerk reported that following the decision made at the last meeting the preferred supplier have been informed that the parish council now wished to make its own arrangements for the installation of the new bus shelter to replace the previous one Main Street, Thurnham that had been destroyed by heavy winds in March. The suppliers had since produced a replacement invoice totalling £7,740 including VAT. Members were reminded that arrangements had been made for a banks transfer to the community account to enable a cheque to be raised for approval at the meeting. It was reported that having approved the recent insurance claim payment from the insurers had not yet been received.

Members commented that the completed bus shelter should be delivered to Old Glasson Farm, Dobbs Lane. Suppliers to install the bus shelter continue to be sought. It was then **RESOLVED** that the revised invoice for the replacement only of the bus shelter on Main Street, Thurnham be accepted and that the payment of £7,740 be approved.

**1874 GROUNDS MAINTENANCE:** The Lengthsman reported on the work that he has recently carried out around the village and jointly with GAP at the Gateway to Glasson area, commenting on the poor quality of the soil, flower beds and grassed areas around the Gateway that need to be addressed to significantly improve this area longer term. There are several possible options available to improve the site.

Other areas already assigned to the Lengthsman are being maintained but there may be opportunities to undertake further works such as treating weeds and cutting verges etc. The Lengthsman was asked a few questions about the weed killer used and what improvements could be made around the village.

It was again recognised that there needs to be greater clarity and awareness of the current grounds maintenance arrangements and responsibilities around the village as well as a willingness to work together to maintain high standards. It is commented that the local community could be asked for their views on this subject and that there is an opportunity to encourage local volunteers to get more involved in their village.

After much discussion, it was **RESOLVED** that the Lengthsman puts proposals forward for improving the Gateway to Glasson area in the long-term and that Members continue to review grounds maintenance and develop a programme and identify resources to maintain the village to a high standard.

**1875 EMERGENCY PLANNING & RESILIENCE:** The Clerk reported that he had recently met with Mark Bartlett, Lancaster City Council's Civil Contingencies Officer and Paul Bond from the Environmental Agency with a view to developing a local emergency plan and planning an open meeting to discuss flood risk management in the area.

Several good suggestions were made to take this forward and to get the local community and business involved. An open meeting is suggested for Thursday 13<sup>th</sup> September at the Village Hall.

Members welcomed the opportunity to improve the resilience of the village and surrounding areas in the event of a major incident and to discuss flood risk management, particularly. It was then **RESOLVED** that the parish council supports the meeting planned for Thursday 13<sup>th</sup>.

**1876 PLAY AREA LEASE:** The Clerk reported that the parish council had received from Lancaster City Council a *Landlord's notice ending a business tenancy with proposals for a new one* in respect of land adjoining the play area off Tithebarn Hill, Glasson Dock. It was noted that the as landlord's the City Council had no objection to a new ten-year lease being granted on similar terms to the previous lease. Any new lease will start on 1<sup>st</sup> January 2019.

Members considered the revised lease and it was then **RESOLVED** that a new lease commencing 1<sup>st</sup> January 2019 be agreed and that the Clerk liaise with Lancaster City Council to submit signed documentation.

**1877 PARISH NEWSLETTER:** There was a discussion about publishing a half yearly Newsletter setting out the activities of the Parish Council and other items of interest around the local area and district. It was **RESOLVED** that the Clerk will draft a Newsletter for consideration and approval at the September meeting of the parish council.

**1878 DATE OF NEXT MEETING:** The Clerk advised that the next meeting of the Parish Council will be held on **Monday 3<sup>rd</sup> August 2018**. The meeting closed at 8:20pm



Clerk to the Council Date:

Chair

Date: